|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| ***Student*** | ***Last name(s)*** | ***First name(s)*** | ***Date of birth*** | ***Nationality****[[1]](#endnote-1)* | ***Gender*** | ***Study cycle****[[2]](#endnote-2)* | ***Field of education****[[3]](#endnote-3)* |
|  |  |  |  |  |  |  |
|  |  |  |  |  |
| ***Sending Institution*** | ***Name*** | ***Address*** | ***Country*** | ***Contact person’s name*** |
| University of Iceland  | Saemundargata 2, 102 Reykjavík | Iceland | Árný Lára Sigurðardóttir |
| ***Faculty /department*** | ***Website*** | ***Erasmus code****[[4]](#endnote-4)*  | ***Contact person’s e-mail***  |
|  | http://english.hi.is/ | IS REYKJAV01 | outgoing.europe@hi.is |
|  |  |  |  |  |
| ***Receiving Institution*** | ***Name*** | ***Address*** | ***Country*** | ***Contact person’s name****[[5]](#endnote-5)* |
|  |  |  |  |
| ***Department*** | ***Website*** | ***Erasmus code*** | ***Contact person’s e-mail*** |
|  |  |  |  |

**lEARNING AGREEMENT FOR STUDIES**

***Before the mobility***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ***Academic Year*** |  | ***Start date (dd/mm/yyyy)*** |  | ***End date (dd(mm/yyyy)*** |  |
| ***Component****[[6]](#endnote-6)* ***code*** *(if any)* | ***Component title at the Receiving Institution****(as indicated in the course catalogue[[7]](#endnote-7))* | ***Semester*** *[e.g. autumn/spring; term]* | ***Number of ECTS credits****[[8]](#endnote-8) to be awarded by the Receiving Institution upon successful completion* |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  | **TOTAL =**  |

***Table A –*** *Study Programme at the Receiving Institution*

***Table B –*** *Recognition at the Sending Institution /
Set of components to be replaced at the Sending Institution*

|  |  |  |  |
| --- | --- | --- | --- |
| ***Component******code*** *(if any)* | ***Component title at the Sending Institution****(as indicated in the course catalogue)* | ***Semester*** *[e.g. autumn/spring; term]* | ***Number of ECTS credits*** *to be recognised by the Sending Institution* |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  | **TOTAL =**  |

***Commitment***

*By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. The Receiving Institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to the student. The Sending Institution commits to recognise all the credits gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree as described in Table B.*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ***Commitment*** | ***Name*** | ***Email*** | ***Position*** | ***Date*** | ***Signatures*** |
| *Student* |  |  |  |  |  |
| *Responsible person at the**Sending Institution9* |  |  |  |  |  |
| *Responsible person at the Receiving Institution10* |  |  |  |  |  |

**During the Mobility**

***Table A2*** *- Exceptional changes to Table A*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ***Component code*** *(if any)* | ***Component title at the******Receiving Institution****(as indicated in the course catalogue)* | ***Deleted component****[tick if applicable]* | ***Added component****[tick if applicable]* | ***Reason for change****11**Number 1-7**See footnote* | ***Number of ECTS***  |
|  |  | [ ]  | [ ]  |  |  |
|  |  | [ ]  | [ ]  |  |  |
|  |  | [ ]  | [ ]  |  |  |
|  |  | [ ]  | [ ]  |  |  |
|  |  | [ ]  | [ ]  |  |  |

***Table B2*** *- Exceptional changes to Table B (if applicable)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***Component code*** *(if any)* | ***Component title at the******Sending Institution****(as indicated in the course catalogue)* | ***Deleted component****[tick if applicable]* | ***Added component****[tick if applicable]* | ***Number of ECTS***  |
|  |  | [ ]  | [ ]  |  |
|  |  | [ ]  | [ ]  |  |
|  |  | [ ]  | [ ]  |  |
|  |  | [ ]  | [ ]  |  |
|  |  | [ ]  | [ ]  |  |

***Commitment***

*By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. The Receiving Institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to the student. The Sending Institution commits to recognise all the credits gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree as described in Table B.*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ***Commitment*** | ***Name*** | ***Email*** | ***Position*** | ***Date*** | ***Signatures*** |
| *Student* |  |  |  |  |  |
| *Responsible person at the**Sending Institution* |  |  |  |  |  |
| *Responsible person at the Receiving Institution* |  |  |  |  |  |

1. **Nationality:** country to which the person belongs administratively and that issues the ID card and/or passport. [↑](#endnote-ref-1)
2. **Study cycle:** Short cycle (EQF level 5) / Bachelor or equivalent first cycle (EQF level 6) / Master or equivalent second cycle (EQF level 7) / Doctorate or equivalent third cycle (EQF level 8). [↑](#endnote-ref-2)
3. **Field of education:** The [ISCED-F 2013 search tool](http://ec.europa.eu/education/tools/isced-f_en.htm) available at <http://ec.europa.eu/education/tools/isced-f_en.htm> should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the Sending Institution. [↑](#endnote-ref-3)
4. **Erasmus code**: a unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education (ECHE) receives. It is only applicable to higher education institutions located in Programme Countries. [↑](#endnote-ref-4)
5. **Contact person**: person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or works at the international relations office or equivalent body within the institution. [↑](#endnote-ref-5)
6. An "**educational component**" is a self-contained and formal structured learning experience that features learning outcomes, credits, and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives. [↑](#endnote-ref-6)
7. **Course catalogue**: detailed, user-friendly, and up-to-date information on the institution’s learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their time most efficiently. The information concerns, for example, the qualifications offered, the learning, teaching and assessment procedures, the level of programmes, the individual educational components, and the learning resources. The Course Catalogue should include the names of people to contact, with information about how, when, and where to contact them. [↑](#endnote-ref-7)
8. **ECTS credits (or equivalent)**: in countries where the "ECTS" system is not in place, for institutions located in Partner Countries not participating in the Bologna process, "ECTS" needs to be replaced in the relevant tables by the name of the equivalent system that is used, and a web link to an explanation to the system should be added.

9 **Responsible person at the Sending Institution**: international coordinator at the faculty that has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body. The name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.

10 **Responsible person at the Receiving Institution**: the name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.

11 **Reasons for exceptional changes to study programme abroad (choose an item number from the table below):**

|  |  |
| --- | --- |
| ***Reasons for deleting a component*** | ***Reason for adding a component*** |
| 1. Previously selected educational component is not available at the Receiving Institution2. Component is in a different language than previously specified in the course catalogue3. Timetable conflict4. Other (please specify) | 1. Substituting a deleted component 2. Extending the mobility period3. Other (please specify) |

 [↑](#endnote-ref-8)